

Instruction

Administrative Procedure – Textbook Selection

Members of the certificated staff having a direct contact with the subject material shall be involved in the selection of textbooks under consideration. This should include, but not be necessarily limited to, instructors teaching the subject, department heads, supervisors and/or principals.

Textbooks selected and adopted for specific subjects and courses shall be used uniformly within the district.

The minimum life of an adopted textbook shall be five (5) years except where unusual circumstances warrant re-consideration.

Textbooks selected shall be consistent with the course objectives shall be non-sexist and non-racist in content and shall have a vocabulary and comprehension level consistent with the grade level for which it is intended.

Members of the selection committees shall establish criteria to be used for evaluation prior to the examination of the textbooks under consideration.

Adopted: 11/9/04