Instruction

Exhibit - Class Substitution Request

Students in grades 9-12 may satisfy one or more high school courses or graduation requirements by successfully completing related vocational or technical education courses.

This request for class substitution must be completed by the student's parent/guardian (or by the student who is at least 18 years of age) and submitted to the Building Principal for approval. Such requests will be kept in the student's temporary school record in accordance with 23 Ill.Admin.Code §1.445 and Section 4 of the Illinois School Student Records Act (105 ILCS 10/4).

Student Name *(please print)* _____ Grade _____

Parent/Guardian Name *(please print)* _____ Telephone _____ Student Birthdate _____

Class Requesting to Substitute	**Vocational/Technical Course Substitute**

Student Signature _____ Date _____

Parent/Guardian Signature *(For students under age 18)* _____ Date _____

Request for class substitution: ☐ **Approved**
☐ **Denied**

Building Principal _____ Date _____

Adopted: 7/26/2007
Revised: 9/12/2017