

**Professional Personnel**

**Summer School Employment Policy**

- A. Teacher that can commit to working the entire summer school schedule.
- B. Total years in summer school teaching in that summer school grade level or in that summer school general subject area. The grade levels are defined as follows:
  - Primary
  - Intermediate
  - Middle School
  - Senior High
- C. Years taught in that grade level or in that general subject area in the regular school program.
- D. If the District cannot obtain a teacher at that grade level, then it will obtain a qualified teacher based on years taught in the school district. (It would not be necessary to have taught the subject previously but be qualified to teach it.)
- E. Summer experience in the Gifted Program or the Title I Program will not be considered when a teacher applies for a regular Summer School position. The same will be true when the situation is reversed. Teachers may, however, apply for a position in all simultaneously.
- F. In the event that a special interest class is developed by a teacher and it is offered, that teacher will have first preference to teach this class.
 

The Summer School Committee will determine whether or not such a class merits adding to the Summer School Program.

A final decision will then be made by the Administrative Assistant-Elementary or Secondary to recommend to the Board of Education whether or not the course will be offered.
- G. In the event that there are two or more persons applying for a Summer School job and all things being equal, in this policy, the Summer School Principal(s) will have the prerogative of choosing the individual to be employed.
- H. Accurate records will be kept on Summer School teaching experience by the building principal or his/her designee.

LEGAL REF.: 105 ILCS 5/24-14.  
Park Forest Heights School Dist. v. State Teacher Certification Bd., 842 N.E.2d 1230 (Ill.App.1, 2006).

ADOPTED: 5/25/70

REVISED: 10/22/85, 6/23/91, 3/13/01

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